

White Birch Lakes Recreational Association

TITLE Campground Bathroom Keys	DATE May, 2012
POLICY X	CATEGORY Member/Guests
PROCEDURE X	ATTACHMENT no WBLRA #020
APPROVED BY	POLICY PAGES 1

Member Policy:

When necessary, the keys to the campground bathrooms may be changed. If and when the Board of Directors deems it necessary to change the locks on both the men's room and the women's room, all members with keys may exchange two (2) women's key for two (2) new women's key and two (2) men's key for two (2) new men's key. These keys may be exchanged by a member at no cost. If a member has purchased a new key since May 11, 2012, their purchase cost will be refunded.

Keys for Guest Campground Site Users

White Birch Lakes Recreational Association Campground has 41 sites available for camping. There is a required \$5.00 deposit for each bath house key given out to campers using the campground. This \$5.00 deposit for each key will be returned to the camper when they leave. This deposit policy applies only to members guests using the campground.

Each guest camper who pays the \$5.00 deposit per key should have the following information included in their campground registration.

1. Name
2. Home address
3. Campground lot number
4. Number of keys borrowed
5. Dollar amount of key deposit
6. Number of keys returned
7. Dollar amount of deposit returned to guest camper
8. Date deposit returned to guest camper

The Supervisor at White Birch Lakes Recreational Association will maintain an accurate list of members who purchase a key. Information maintained will include:

- 1) Name and lot number of member who purchased key(s)
- 2) Number of keys purchased
- 3) Dollar amount paid

White Birch Lakes Recreational Association Board of Directors reserves the right to adjust this policy as necessary to best serve the membership.